

Maximizing your Summer Experience

Spring 2017

Select Resources

- What You Need To Know As A Summer Associate
<https://www.law360.com/articles/666751/what-you-need-to-know-as-a-summer-associate>
- [The Legal Tech Tool Kit](#)
<http://evolve.lawnow.com/legal-tech-toolkit/>
- [Tips and Tricks for Lawyers Using PowerPoint in Trial Presentations](#) -
<http://legaltalknetwork.com/podcasts/digital-edge/2014/06/tips-tricks-lawyers-using-powerpoint-trial-presentations/>
- Hiring partners reveal new attorney readiness for real world practice,
https://prezi.com/6tdipgvta4ig/view/#72_3774256
- [Summer Associate Experience at Reed Smith](#)
<https://www.youtube.com/watch?v=9LAVPYdCzmc>
- [Summer Associates: Avoiding Disasters](#)
<https://www.youtube.com/watch?v=EBYr7Ty6hCE>
- [Law and Technology](#)
<https://www.youtube.com/watch?v=bBYpuU0WiHo>
- [Law Office Technology](#)
<https://www.youtube.com/watch?v=1qyyDGklaoQ>
- [A Lawyers Toolbox: Tools for Getting the Job Done](#)
<https://www.youtube.com/watch?v=8Yvol2rwS4Q>
- [Microsoft Word Shortcuts for Lawyers](#)
<https://www.youtube.com/watch?v=ZCm8q5TnEvQ>
- [Document Automation for Law Firms](#)
<https://www.youtube.com/watch?v=5XERuNC4yQI>
- [Word 2016 Tutorial: A Comprehensive Guide to Word for Anyone - 32 Modules](#)
<https://www.youtube.com/watch?v=TxLuuNprjXg>
- PowerPoints and Other Persuasion Tools
<http://www.newyorklawjournal.com/id=1202783258314/PowerPoints-and-Other-Persuasion-Tools?kw=PowerPoints%20and%20Other%20Persuasion%20Tools&et=editorial&bu=New%20York%20Law%20Journal&cn=20170407&src=EMC-Email&pt=Daily%20News>
- Law firm job survival manual: from first interview to partnership, Call # KF297 .R37 2014 (Pace Law Library)
- Catherine J. Lanctot, Becoming A Competent 21st Century Legal Ethics Professor: Everything You Always Wanted to Know About Technology (but Were Afraid to Ask), Prof. Law., 2015, at 75
- Larry N. Zimmerman, The Lion Roars This Summer, J. Kan. B. Ass'n, April 2011, at 22